

## **Minutes of the Judiciary and Law Enforcement Committee - May 14, 2004**

The meeting was called to order at 8:32 a.m. by Chair Mitchell.

**Present:** Chair William Mitchell, County Board Supervisors Kathleen Cummings, Keith Harenda, Mareth Kipp, David Swan, Jean Tortomasi; **Absent:** Carl Seitz

**Staff Present:** Legislative Policy Advisors Dave Krahn and Mark Mader, Legis. Associate Sandra Meisenheimer

**Also Present:** Sheriff Dan Trawicki, Jail Administrator Mike Giese, Inspector Bob Johannik, Captain Karen Ruff, Senior Financial Analyst Mike Baniel

### **Pledge of Allegiance**

Kipp led the committee in saying the pledge.

### **Approve Minutes of April 30, 2004**

**Motion:** Kipp moved, second by Tortomasi, to approve the minutes of 4/30/04. **Motion carried 6 – 0.**

### **Correspondence**

Memo from Budget Manager Keith Swartz regarding the 2003 Year-End Budget Monitoring Summary Report – General Fund Operations. This item will be agendaized at a future meeting.

### **Executive Committee Report**

Mitchell updated the committee as to important agenda items at the last meeting on May 3, 2004: 1) several issues regarding the Federated Library System (annual report, projected 2005 budget), 2) Audit of the Environmental Health Division licensing program, and 3) two tax refund intercept appeals and one tax payment appeal.

### **Reports by Committee Member Liaisons**

Cummings reported on the Courthouse Security Training session, which was held in Judge Reilly's courtroom. She stated it was a much-needed training session for the courtroom personnel in this particular court. Each judge has his own preferences as to how things should be handled. There will be additional sessions to observe for any committee members who are interested.

### **Future Agenda Items by Committee Members**

Swan indicated that it is important for one member from each standing committee to attend the national and state conventions on a yearly basis. Swan said he attended the national convention in Milwaukee last year and it was great. He feels the County Board should make sure each committee is represented.

### **Discuss Patrol Division of the Sheriff's Department**

Trawicki, Johannik, Giese and Ruff were present. Ruff began with an overview of the Patrol Division. She stated in addition to patrolling on first shift, there are a lot of transports back and forth to the prisons, which include medical transports. For second shift there are five contracts -- Town of Merton, Village of Merton, Town of Delafield, Town of Waukesha, and Village of Sussex. The midnight shift is primarily patrol, and they don't do a lot of conveyances. There are substations in the outlying areas: 1) Northwest substation (northwest of Nashotah on Hwys. T and 16); 2) substation in downtown Village of Sussex; 3) southwest is off of Hwy. 59, east of Hwy. E;

4) southeast is on Hwy. 164 just south of I-43; 5) contract for Town of Waukesha works out of the Town of Waukesha Town Hall; 6) both Village and Town of Merton share an office in Village of Merton Village Hall; and 7) Delafield is in Delafield Town Hall. Mitchell asked regarding the 5 contracts, how many have full-time employees? Ruff said the Town of Waukesha contract is a 7 day/week contract just on second shift. The Village of Merton, Town of Merton, and the Town of Delafield work a schedule of 5-2, 4-2 and are there just on the working days so it is not 7 days. The Village of Sussex has 2 officers and a supervisor working the day shift, second shift has 2 full-time officers, and the midnight shift has 1 officer – all shifts are seven days a week.

Mitchell asked of the 96 full-time positions assigned to general patrol, how many do we have currently? Johannik said they are down 1 detective but a total of 6 sworn spots are open now (4 down on patrol). They are meeting with Civil Service next week.

To Swan's question, Ruff explained that there are 6 districts: northwest, northeast, southwest, southeast, south central, and northeast central which covers I-94 from the east county line to approximately Hwy. 83. Kipp asked about "conveyance". Ruff described conveyance as a shuttling service deputies provide for the courts, transporting inmates to and from court to state institutions and sometimes for medical care. Conveyance is primarily run during first and second shifts. If deputies are not doing trips, they can be used in the district or to serve warrants and process.

Mitchell asked how are contracts initiated with municipalities? Ruff said they go to every town and village meeting throughout the county at their regular meetings. The deputy attending asks if there are any concerns. They also do public relations in the different jurisdictions by putting on programs (bike safety, crime prevention, etc.). Ruff said basically they would not approach any jurisdiction that has a police department. If someone is interested in contracting, they would have to contact the Sheriff's Department.

Ruff stated that along with patrol other functions are mixed in when necessary from the canine unit, dive unit, tactical unit, snowmobile unit, etc. She explained some of the responsibilities associated with these specialty units.

Swan said he believes this county has gone from a rural county to an urban county, but the laws haven't changed at the state level. What criteria are you using in the districts? Are districts shifting as to crime or population in a particular area or residential versus commercial. Also, how does traffic impact? Ruff said the districts are reviewed every year depending on whether a park is adding more people or new subdivisions are opening, i.e., in the next two years the Village of Merton will double in size. They also have what is called the saturation patrol. On any given day if there are a lot of accidents in a certain area or a lot of vehicle break-ins, they will look at the district assignments and rearrange the scheduling. They also will bring in the detective bureau to assist.

In closing, Mitchell asked for a breakdown on crime statistics for patrol for one month broken down by districts and shifts.

**Consider Proposed Ordinance: 159-O-014 Amend 2004 Sheriff's Department Budget Expenditure of Seized Funds**

Trawicki, Johannik, and Giese were present. **Motion:** Kipp moved, second by Harenda, to approve Ordinance 159.O-014.

Trawicki explained the list of items, as listed in the fiscal note, that the Sheriff's Department is requesting to expend previously received Federal seized asset forfeiture funds. The committee asked questions as Trawicki reviewed each item and expenditure amount. As of 12/31/03 there are seized funds available of \$152,154. The 2004 adopted budget includes expenditure and reserved general fund balance appropriations of \$63,199 leaving a reserved balance available of \$88,955.

**Motion carried 6 – 0.**

### **Legislative Update**

Krahn stated there are not any issues to report on pertaining to the Judiciary Committee. However, relative to the Supreme Court decision of yesterday regarding Indian gaming compacts, there are a number of questions as to what the state does now. There is a question as to whether or not the tribes will pay the installments to the state due June 1 per the current compact. The payment is around \$35 million. The tribes will more than likely appeal to federal court.

There will be a special and/or extraordinary session scheduled either next week or the week after to deal with issues regarding Medicaid, the shortfall in the current budget, a health care item and contract approvals. There is also TABOR, which is on-going, with most observers feeling an agreement will not be reached this session.

### **Future Meeting Dates**

Mitchell said the next meeting is scheduled for May 28 at which time District Attorney Paul Bucher will give a departmental overview and introduction of his staff.

**Motion to adjourn:** Kipp moved, second by Harenda, to adjourn the meeting at 10:26 a.m.  
Motion carried 6 – 0.

Respectfully submitted,

Mareth K. Kipp  
Secretary

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